

CITY OF IMBLER  
MINUTES-MONTHLY COUNCIL MEETING

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**DATE** Monday, May 6, 2019

**MAYOR MCLEAN CALLED THE MONTHLY COUNCIL MEETING TO ORDER AT 6:58 P.M.**

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**IN ATTENDANCE**

**Mayor Present:** Mike McLean

**Council Present:** Joan Harding, Rick Vicek, Jason Berglund, Robert Trotter, Teressa Dewey, Brittanie Cline

**Council Absent:** -

**Staff Present:** Jennifer Toepke/City Recorder, Steve Kleen/Watermaster

**Staff Absent:** -

**Guests Present:** -

**Budget Committee Present:** Ruth Zemke, Deana Barry, Dave Fessler, Carrie Bingaman, Larry Grim, Stacey Merrigan, Don Magee

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*BRITTANIE CLINE SWORN IN: "I, BRITTANIE CLINE, DO SOLEMNLY SWEAR AND AFFIRM THAT I SUPPORT THE CONSTITUTION AND LAWS OF THE UNITED STATES AND THE STATE OF OREGON, AND OF THE CHARTER, ORDINANCES, AND RULES OF PROCEDURES FOR THE CITY OF IMBLER, AND THAT I WILL FAITHFULLY AND HONORABLY PERFORM THE DUTIES OF THE OFFICE FOR WHICH I AM ABOUT TO ASSUME."*

**Oath of Office for Brittanie Cline, Councilor Position 4, City Council. Began April 1, 2019 and ends with expiry of said position on December 31, 2020**

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**BUDGET COMMITTEE MEETING CALLED TO ORDER @ 7:00 p.m. BY MAYOR MIKE MCLEAN**

*REVIEWED, DISCUSSED, CHANGED & APPROVED THE PROPOSED BUDGET FOR FISCAL YEAR 2019/2020*

Attachments: City of Imbler's 2019/2020 Budget Document

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**COUNCILOR DEWEY APPOINTED AS BUDGET CHAIRWOMAN**

**MMSC: Joan Harding/Jason Berglund**

*-BUDGET CHAIRWOMAN DEWEY EXPLAINED HOW THE PROPOSED BUDGET IS ESTIMATED AND HOW THE WHOLE DOCUMENT SHOULD BE READ*

*-BUDGET CHAIRWOMAN DEWEY READ EACH LINE ITEM OF EACH FUND OF THE BUDGET AND BUDGET OFFICER TOEPKE FIELDDED QUESTIONS*

*-BUDGET COMMITTEE MEMBER FESSLER ASKED WHY THE CIGARETTE TAX IS LOW, TOEPKE EXPLAINED IT IS A TAX SO IS DIRECTLY DEPENDENT ON CONSUMPTION, PLUS THE CITY WILL STILL BE RECEIVING A COUPLE OF MORE CHECKS BEFORE THE END OF THE FISCAL YEAR*

*-BUDGET COMMITTEE MEMBER BINGAMAN BROUGHT UP CONCERN ABOUT TRANSFERRING MONEY TO THE ROAD FUND – BUDGET COMMITTEE MEMBER ZEMKE STATED THAT IT SHOULD NOT BE A TRANSFER, BUT A LOAN. BUDGET COMMITTEE AND COUNCIL COMMENCED DISCUSSION AND AGREED THAT THE TRANSFER FROM THE GENERAL FUND TO THE ROAD FUND SHOULD REMAIN AS IS, HOWEVER THE TRANSFER FROM THE WATER FUND TO THE ROAD FUND SHOULD BE CHANGED TO A LOAN – AS IT IS NOT ADVISABLE TO EXHAUST THE BALANCE IN THE WATER FUND IN CASE OF EMERGENCY OR UNFORESEEN CIRCUMSTANCES. THERE WAS ALSO DISCUSSING ABOUT LOWERING THE AMOUNT OF THE LOAN FROM THE WATER SYSTEM FUND TO THE ROAD FUND AND INCREASING THE AMOUNT OF THE TRANSFER FROM THE GENERAL FUND TO THE ROAD FUND*

-BINGAMAN ASKED HOW THE USER'S FEE'S ARE CALCULATED IN THE WATER SYSTEM FUND – TOEPKE EXPLAINED THAT IT IS THE BEST ESTIMATE BY WAY OF THE FLAT RATE OF \$26 MULTIPLIED BY 12 MONTHS MULTIPLIED BY 142 METERS

**-FINAL CHANGES:**

GENERAL FUND/DETAILED REQUIREMENTS

-LINE ITEM 21 TRANSFER TO ROAD – INCREASE FROM \$28,000 TO \$38,000

-LINE ITEM 31 UNAPPROPRIATED ENDING FUND BALANCE – DECREASE FROM \$28,479 TO \$18,479

WATER SYSTEM FUND/SPECIAL FUND RESOURCES & REQUIREMENTS

-LINE ITEM 29 TRANSFER TO ROAD FUND – CHANGE TO: LOAN TO ROAD FUND

-LINE ITEM 29 LOAN TO ROAD FUND – DECREASE FROM \$64,000 TO \$54,000

-LINE ITEM 31 UNAPPROPRIATED ENDING FUND BALANCE – INCREASE FROM \$102,087 TO \$112,087

ROAD FUND/SPECIAL FUND RESOURCES & REQUIREMENTS

-LINE ITEM 6 TRANSFERRED IN FROM OTHER FUNDS (WATER & GEN) – DIVIDE INTO SEPARATE LINE ITEMS AS FOLLOWS: LINE ITEM 6 TRANSFER FROM GENERAL FUND & LINE ITEM 7 LOAN FROM WATER SYSTEM FUND

-LINE ITEM 6 TRANSFER FROM GENERAL FUND – INCREASE FROM \$28,000 TO \$38,000

-LINE ITEM 7 LOAN FROM WATER SYSTEM FUND – DECREASE FROM \$64,000 TO \$54,000

-CHANGE 'BUDGET FOR NEXT YEAR 2018-2019' TO 'BUDGET FOR NEXT YEAR 2019-2020'

**BUDGET COMMITTEE MEETING BRIEFLY ADJOURNED @ 7:33 p.m. by Teresa Dewey**

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**BUDGET COMMITTEE MEETING CALLED TO ORDER AGAIN @ 8:10 P.M. BY TERESSA DEWEY**

PROPOSED BUDGET FOR FISCAL YEAR 2019/2020 APPROVED WITH ABOVE LISTED CHANGES

**MMSC: CARRIE BINGAMAN/JOAN HARDING**

PROPERTY TAX RATE OF \$0.3669 FOR FISCAL YEAR 2019/2020 APPROVED

**MMSC: RICK VICEK/JOAN HARDING**

**BUDGET COMMITTEE MEETING ADJOURNED at 8:11 p.m. by Teresa Dewey**

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**APPROVED PRIOR MEETING MINUTES**

**MMSC: Joan Harding/Teresa Dewey**

Attachment: April 1, 2019-Council Meeting Minutes

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**APPROVED BILL PAYMENTS**

**MMSC: Joan Harding/Robert Trotter**

Attachment: Check Register April 2 – May 6, 2019

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**STAFF REPORTS**

**Water Master, Kleen:**

-CHANGED OIL IN EMERGENCY PUMP, HADN'T BEEN CHANGED IN 7 YEARS

-FIRST WATER METER READING OF THE YEAR, COULDN'T READ 3 METERS – EITHER UNDER WATER OR DIRT

-SPRAYED WEEDS AROUND CITY HALL

**City Recorder, Toepke:**

-SCA STATUS: PLAN FOR JUNE 2020 AT THE LATEST – BEFORE HARVEST

-STATUS OF LETTER'S SENT TO RESIDENTS (2) REF RV'S

-SPEED BUMP INSTALLATION, CHECK WITH CONTRACTORS REF LIABILITY INSURANCE

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-STAMP VALUE ERROR ON APRIL'S WATER BILLING

-DELAY IN WATER BILLING FOR A COUPLE OF RESIDENTS THAT HAVE RENTED/BOUGHT HOUSES, DUE TO UTILITY BILLING

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### **UNFINISHED BUSINESS**

THIRD WORKSHOP SCHEDULED FOR MONDAY, MAY 20<sup>TH</sup> @ 7:00 P.M. TO DISCUSS REMOVING 'DOGS' FROM THE 'IMBLER CITY ORDINANCE NO. 2019-1 ANIMAL CONTROL' AND TO FINALIZE SAID ORDINANCE & SECOND WORKSHOP REF RV CODE ORDINANCE

#### **ANIMAL CONTROL ORDINANCE NO. 2019-1**

Attachments: Sent via email December 20, 2018, January 28/29 & March 11, 2019

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### **NEW BUSINESS**

APPROVED RESOLUTION 2019-2, THE CITY OF IMBLER HEREBY ELECTED TO RECEIVE STATE REVENUES FOR FISCAL YEAR 2019/2020

**MMSC: Rick Vicek/Jason Berglund**

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### **TOPICS DISCUSSED**

-Historic Church needs Painting (Councilor Trotter): CR TO CALL UCHS REFERENCE MOWING THE GRASS AND GENERAL UPKEEP

-Resident on corner of Hull/Esther pumps excess water under road down to intersection of Hull/Ruckman, solution needed (Councilor Trotter): WM TO CHECK WITH UNION COUNTY & CR TO INFORM PROPERTY OWNERS

-Schedule 2<sup>nd</sup> RV-Code Enforcement Work Session: 3<sup>RD</sup> WORK SESSION FOR ANIMAL CONTROL & 2<sup>ND</sup> WORK SESSION FOR RV CODE SCHEDULED FOR MAY 20<sup>TH</sup> @ 7:00 P.M. (SEE UNFINISHED BUSINESS)

-CR TO REPLACE FLAGS

-CR TO OBTAIN COPY OF NORTH POWDER'S ANIMAL ORDINANCE & EMAIL TO COUNCILOR DEWEY

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**MONTHLY COUNCIL MEETING ADJOURNED @ 8:21 p.m.**

**MMSC: Jason Berglund/Rick Vicek**

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**MMSC: Motion Made Secoded Carried**

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Jennifer C. Toepke

**City Recorder**

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